

Special Terms and Conditions for Global Engagements where a WTS Global member firm in Hungary is involved

The following are Special Terms and Conditions (“Special Terms and Conditions”) as defined in WTS Global’s Engagement General Terms and Conditions (General Terms & Conditions).

These Special Terms and Conditions apply to Global Engagements where our WTS Global Member Firm in Hungary is involved as a Participating Firm.

To the extent there is any inconsistency between these Special Terms and Conditions and WTS Global’s General terms and conditions for global engagements (“General Terms and Conditions”), these Special Terms and Conditions will prevail.

1 Definitions

1.1 For the purposes of these Special Terms and Conditions, the definitions set out in the General Terms & Conditions apply.

1.2 In addition the following definitions apply to these Special Terms & Conditions:

“WTS Global Member Firm in Hungary” means WTS Klient Business Advisory Ltd.

2 Identification of Client

2.1 In order to comply with applicable Anti-Money Laundering regulations enacted to comply with the European Union’s 6th Anti-Money Laundering Directive, WTS Global Member Firm in Hungary is required to confirm the identity of the client, and where applicable its directors and of the beneficial owners. To this end, the following information will be requested:

2.1.1. An excerpt from the Chamber of Commerce or Trade register or statutes - in force at the time the contract is concluded - of the End Client;

2.1.2. A copy of the passport of an authorized representative (mentioned in the excerpt or via a Power of Attorney) of the End Client;

2.1.3. A corporate structure chart of the End Client;

2.1.4. An excerpt or proof of registration of the Ultimate Beneficial Owner(s) (hereinafter referred to as “UBO” or UBOs) in a register of the End Client;

2.1.5. Identification of the UBO(s) (preferably a copy of each board member’s passport data page) (25% or more control or shares) however, only their given full name will also suffice; including place of residence and country; as well as Politically Exposed Persons (hereinafter referred to as “PEP”) of the End Client;

2.1.6. In the event there is no UBO, then identification of the Board of Directors (preferably a copy of each board member’s passport data page).

2.1.7. The following attachment No.1 needs to be filled in completely and returned.

2.2 Where WTS Global Member Firm in Hungary acts as a Participating Firm, the steps that have to be taken to confirm the identity of the Leading Firm’s client (End Client), directors and beneficial owners may differ depending on the jurisdiction of the client and on its profile.

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Annexes:

Annex No. 1 Client Identification Data Sheet

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Annex Nr. 1

**WTS Klient Gazdasági Tanácsadó Kft.
(H-1143 Budapest, Stefánia út 101-103.)**

DATA SHEET FOR CLIENT IDENTIFICATION

for the execution of the obligation under Sections 7-10 and Section 27 of the Act LIII of 2017 on the Prevention and Combating of Money Laundering and Terrorist Financing (hereinafter: Anti-Money Laundering Act)

I. Data of the natural person or the natural person acting on behalf of or representing the client

The representation right shall always be ascertained and copies shall be prepared on the documents.

:

Please provide the following data for all natural persons entitled to represent as presented in Section II.4. Additional sheets may be used, if necessary:

a. Surname and given name	
b. Surname and given name at birth	
3. Citizenship	
4. Place and date of birth	
5. Mother's maiden name	
6. Residential address or, in absence thereof, domicile address	
7. Type and number of identity document	

Number of sheets containing data of additional representatives: ... pages

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II. Data of legal person or other entity lacking legal personality

The representation right shall always be ascertained and copies shall be prepared on the documents.

1. Name, abbreviated name	
2. Registered office or Hungarian branch office of the foreign company, if applicable	
3. Main activity	
4. Name and position of representatives	
5. If applicable, identification data of the delivery agent (surname and forename, home address, or habitual residence in the absence thereof)	
6. Company registration number, number of the resolution on registration, incorporation or registration number	
7. Tax number	

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III. Data of the beneficial owner of the client

Explanations:

Beneficial owner

- a) the natural person who directly or, by way of the means defined in Subsection (4) of Section 8:2 of Act V of 2013 on the Civil Code, indirectly has at least 25% of the voting rights or shares in a legal entity or an entity lacking legal personality, or otherwise effects actual control, supervision over a legal entity or an entity lacking legal personality, provided that such legal entity or entity lacking legal personality is not listed on a regulated market being subject to disclosure requirements under EC legislation or other equivalent international standards,
- b) the natural person who has a dominant influence in a legal entity or an entity lacking legal personality,

A person has a dominant influence in a legal entity if it is the member or shareholder thereof and

 - ba) it is entitled to appoint or revoke the majority of the executive officers or the supervisory board members of such entity; or
 - bb) other members or shareholders of such entity, based on an agreement concluded with the person having a dominant influence, vote with the same content as the person having a dominant influence or exercise their voting rights through the person having a dominant influence, provided that together they possess more than fifty percent of the votes.
- c) the natural person on whose behalf a transaction is executed, or who is able to exercise effective control over the activity of a natural person client via other means,
- d) in case of foundations, the natural person
 - da) being the beneficiary of at least 25% of the assets of the foundation, if the future beneficiaries have already been determined,
 - db) for the benefit of whom the foundation was established and is operated, if the beneficiaries have not yet been determined,
 - dc) being the member of the management board of the foundation or it exercises dominant influence over 25% of the assets of the foundation, or
 - dd) in the absence of a natural person provided for in Subparagraphs da)-dc), the person who is authorized to represent the foundation
- e) in the case of fiduciary asset management contracts the following persons:
 - ea) the principal(s) - if the principal is an entity, its beneficial owner according to Paragraph a) or b),
 - eb) the fiduciary(ies) - if the fiduciary is an entity, its beneficial owner according to Paragraph a) or b),
 - ec) the beneficiary or class of beneficiaries, - if the beneficiary is an entity, its beneficial owner according to Paragraph a) or b)
 - ed) any natural person exercising effective control over the trust fund via other means; furthermore
 - ee) the protector(s), if any - if the protector is an entity, its beneficial owner according to Paragraph a) or b)
- f) in lack of a natural person determined in a) and b) above, the executive officer of the legal entity or the entity lacking legal personality.

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**DECLARATION
Declaration of the client on the person of the beneficial owner**

Undersigned _____ (name of the natural person as the client OR the name of the client's representative, if the client is a legal entity or an entity lacking legal personality) hereby declare that at the time of the establishment of business relations

Please underline the applicable point (A/1 or A/2 or B)!

A/1) in the lack of a natural person as determined in the Anti-Money Laundering Act [please see point f) on page 4] **I as the executive officer** of the legal entity or the entity lacking legal personality **shall be deemed as beneficial owner**, therefore, I act on my own behalf and for my own benefit.

OR

A/2) I act on my own behalf and for my own benefit [please see points a)-e) on the pages 3-4].

OR

B) I act on behalf of and for the benefit of the following natural person(s) (**please fill in the information sheet below**):

In case of more beneficial owners, please provide the following data for all beneficial owners. Additional sheets may be used, if necessary.

1. Surname and given name	
2. Surname and given name at birth	
3. Citizenship	
4. Place and date of birth	
5. Residential address or, in absence thereof, domicile address	
6. Type and amount of ownership interest	

Number of sheets containing data of additional beneficial owners: ... pages

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Budapest, / Budapest,
Place and date of signing

.....
signature of natural person or of the person representing the client

This section is to be filled by WTS Klient Gazdasági Tanácsadó Kft.

In case a query has been made in the Registry of Ultimate Beneficial Owners, the result is:

- MATCHING –corresponding – date of query: _____
- DIFFERENT– divergent – diverging report send on _____
-

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DECLARATION

**Declaration of the client on if its beneficial owner is considered a politically exposed person
Please complete it for each politically exposed person!**

Undersigned _____ (name of the natural person as the client OR the name of the client's representative, if the client is a legal entity or an entity lacking legal personality) hereby make the following statement in accordance with the provision of Section 9 Subsection (2) of the Anti-Money Laundering Act that _____ (name of the beneficial owner)

Explanation:

A politically exposed person is a natural person who is entrusted with prominent public functions, or who has been entrusted with prominent public functions within at least one year before the implementation of the client due diligence measures.

Close relative of politically exposed person:

politically exposed person's spouse or domestic partner, biological and adopted children, stepchildren and foster children and their spouses or domestic partners, biological, adoptive, step- and foster parents.

A person having a close relationship to a politically exposed person

- a) any natural person having a joint beneficial ownership of the same legal entity or the same entity lacking legal personality with a politically exposed person or having a close business relationship with such person;
- b) any natural person who has sole beneficial ownership of a legal entity or an entity lacking legal personality which was established for the benefit of a politically exposed person.

Please underline the applicable point (A or B), and if point B) applies please mark your answer with "x" also!

A) he/she does not qualify as a politically exposed person and a close relative thereof, and he/she does not have a close relationship with a politically exposed person.

OR

B) with regard to one of the below points, under the laws of his/her home country, he/she

- qualifies as a politically exposed person or**
- qualifies as a close relative of the politically exposed person or**
- he/she has a close relationship with a politically exposed person.**

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In case point B) was marked, then please also make your choice from points a)-h) below!

Persons entrusted with prominent public functions:

- a) heads of State, heads of government, ministers and deputy ministers, state secretaries, in Hungary the head of State, the Prime Minister, ministers and state secretaries,
- b) members of parliament or of similar legislative bodies, in Hungary members of parliament and spokesmen for the nationality,
- c) members of the governing bodies of political parties, in Hungary members and officers of the governing bodies of political parties,
- d) members of supreme courts, of constitutional courts or of other high-level judicial bodies, the decisions of which are not subject to further appeal, in Hungary members of the Alkotmánybíróság (Constitutional Court), of the courts of appeal and the Kúria (Curia),
- e) members of courts of auditors or of the boards of central banks, in Hungary the President and Vice-President of the Állami Számvevőszék (State Audit Office), members of the Monetáris Tanács (Monetary Council) and the Pénzügyi Stabilitási Tanács (Financial Stability Board),
- f) ambassadors, chargés d'affaires and high-ranking officers in the armed forces, in Hungary the head of the central body of law enforcement bodies and organizations and his/her deputy, Chief of Staff of the Hungarian Army and Deputy Chiefs of Staff of the Hungarian Army,
- g) members of the administrative, management or supervisory bodies of companies with majority state ownership, in Hungary the managing directors of companies with majority state ownership, including members of the management body exercising control or supervisory rights of such companies,
- h) heads, deputy heads and members of the board or equivalent function of an international organization, or any other person performing equivalent duties.

Budapest, / Budapest,
Place and date of signing

.....
signature of natural person or of the person representing the client

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OTHER DECLARATION

The undersigned hereby approves that WTS Klient Gazdasági Tanácsadó Kft. makes copies of the documents presented to it during the client identification process conducted according to the Anti-Money Laundering Act.

I hereby approve that I shall report to WTS Klient Gazdasági Tanácsadó Kft. any changes to the provided data during the client identification process and to the identity of the beneficial owner in accordance with Section 12 Subsection (3) of the Anti-Money Laundering Act within 5 business days as from gaining knowledge thereof.

I acknowledge that any and all damages origination from the failure in this obligation of mine shall be borne by me.

The undersigned hereby declares that he has reviewed and acknowledged the data privacy manual of WTS Klient Gazdasági Tanácsadó Kft. in respect of the performance of the assignment and of the completion of client identification and other statutory obligations conducted based on Act LIII of 2017 on the Prevention and Combating of Money Laundering and Terrorist Financing.

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IV. Data concerning business relation or transactional mandate / To be filled exclusively by WTS Klient Gazdasági Tanácsadó Kft.

A) Üzleti kapcsolatra (tartós jogviszony) vonatkozó adatok

1. Szerződés típusa	
2. Szerződés tárgya	
3. Szerződés időtartama	
4. Szerződés teljesítésének körülményei (hely, idő, mód)	
5. Ügyfél kockázati szintje: átlagos/magas/alacsony (magas/alacsony indoklással)	
6. Információ az üzleti kapcsolat céljáról és tervezett jellegéről	

B) Ügyleti megbízásra (eseti jogviszony) vonatkozó adatok

1. Megbízás tárgya	
2. Megbízás összege	
3. A Megbízás teljesítésének körülményei (hely, idő, mód)	

Az Adatlap elkészítésének (adatok módosításának) ideje: _____

Üzleti kapcsolat megszűnésének időpontja: _____